

BOARD OF TRUSTEES  
HAGERSTOWN COMMUNITY COLLEGE  
Hagerstown, Maryland

**November 19, 2024**  
**Regular Business Meeting**  
**Career Programs Building Rooms 211 & 213**

**AGENDA**

**(Closed Session: 11:00 am – 12:00 pm)**  
**(Administrative Session: 12:00 pm – 12:30 pm)**  
**(Work Session: 12:30 pm – 12:45 pm)**  
**(Business Session: 1:00 pm – 3:00 pm)<sup>1</sup>**

- I. Call to Order
- II. Consider a motion to adjourn to closed session to conduct collective bargaining negotiations or consider matters that relate to the negotiations, and to discuss a personnel matter relating to the appointment, employment, assignment, promotion, or compensation of appointees, employees or officials over whom the Trustees have jurisdiction pursuant to General Provisions Article 3-305 (b) (9)(1), respectively.
- III. Consent Agenda (**ACTION**)
  - A. Minutes for October 15, 2024 –Open, Work, Joint, Administrative, and Closed Sessions (*Attachment*)
  - B. Personnel Report for November 2024 (*Attachment*)
  - C. December Candidates for College Certificates and Degrees (*Attachment*)
- IV. Reports from Campus Groups
  - A. Student Government Association
  - B. Faculty Assembly
- V. President’s Report
  - A. Board Briefing Summary (*Attachment*)
  - B. Employee Holiday Reception; December 17, 2024; 5 pm – 7 pm; Antietam Brewery (*Attachment*)
  - C. MACC Leadership Conference and Legislative Reception (*Attachment*)
  - D. Draft Agenda for December 17, 2024 Joint Meeting with Foundation Executive Committee (*Attachment*)
  - E. Foundation Report
  - F. Middle States Report
- VI. Monthly and Special Reports
  - A. Financial Report (*Attachment*) (**ACTION**)
- VII. New Business
  - A. Capital Improvement Project Plan (CIP) (*Attachment*) (**ACTION**)
  - B. Academic Calendar for FY26 (*Attachment*) (**ACTION**)
  - C. Digital Marketing/Social Media Presentation

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<sup>1</sup> The times provided are estimates which the Board makes good faith efforts to adhere allowing for deviations based on the discussion deemed necessary

- VIII. Public Comment<sup>2</sup>
- IX. Remarks from Trustee
- X. Adjourn Regular Meeting

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<sup>2</sup> At the Board's discretion, the Board may allocate time for public comment as follows: up to 20 minutes, 10 minutes for students, 10 minutes for the general public related to topics pertaining to College business, with the exception of confidential employee/student matters, matters that are subject to appeal, or solicitation of products/services. Individuals will be allotted 3 minutes, with 5 minutes allotted if representing a club/organization. Slots are allocated on a first-come, first-serve basis by pre-registering by contacting the Executive Assistant to the President at [rjshives@hagerstowncc.edu](mailto:rjshives@hagerstowncc.edu) 10 days prior to the scheduled meeting. Written Comments: Individuals/Organizations may send written comments to the Board, by sending to [rjshives@hagerstowncc.edu](mailto:rjshives@hagerstowncc.edu).